



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

January 8, 2009

C Ann Welsh, Treasurer  
Carol Shea-Porter for Congress  
Post Office Box 453  
Rochester, NH 03866

Response Due Date:  
February 9, 2009

Identification Number: C00419978

Reference: 30 Day Post-General Report (10/16/08 - 11/24/08)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following item:

-Schedule A of your report indicates that your committee may have failed to file one of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-General report for an in-kind contribution from the Sierra Club Political Committee on 11/1/08 in the amount of \$4,104.10. A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. The failure to file 48-hour notices may result in civil money penalties or legal enforcement action. If any contribution of \$1,000 or more was incorrectly reported, you must amend your original report with the clarifying information. (11 CFR § 104.5(f))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an

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